

Sustainability & Career Development



Recommendations

Legend	
Green	Low Risk
Yellow	Medium Risk
Red	High Risk

Area	Recommendations	Responsibility	Timeline	Progress
Sustainability & Career Development	<ul style="list-style-type: none"> Implement an official performance appraisal system 	<ul style="list-style-type: none"> HR Department 	<ul style="list-style-type: none"> 6-12 Months 	
Performance & Feedback	<ul style="list-style-type: none"> For Casual Part Timers – Performance form following each project Coaching & Mentoring System 	<ul style="list-style-type: none"> Line Manager AHEX Group 	<ul style="list-style-type: none"> 6 Months 12 Months 	
Sustainability & Career Development	<ul style="list-style-type: none"> Build to a team of minimum 3 Full timers (Clients/Admin/HR) – Ensure general knowledge of all roles held by all full timers. Build a pool of Casual Part Timers <ul style="list-style-type: none"> Tutors/Instructors – Minimum of 40 	<ul style="list-style-type: none"> Board, Management & HR Board, Management & HR 	<ul style="list-style-type: none"> 12 Months 6-12 Months 	